



Candidate Information Pack

SENDCo and Inclusion Lead

Salary: MPS/UPS + TLR2

Contract: Permanent, 2.5-3 days per week

Start Date: January 2027 (or Easter 2027)

Closing Date: Thursday 12th November 2026

Interview Date: Monday 30th November 2026

Candidate Show round: Wednesday 21st October 2026 4pm

Welcome from the Headteacher: Mrs Nic Wetton

Thank you for your interest in joining Malpas Alport Endowed Primary School as our SENDCo and Inclusion Lead.

This is an exciting opportunity to join a welcoming, ambitious and highly inclusive school community that places children and families at the heart of everything we do. We are seeking an exceptional professional who shares our belief that every child deserves the very best educational experience, regardless of their starting point, background or additional needs.

At Malpas Alport, our vision of **"Excellence for Everyone"** underpins all aspects of school life. We are proud of our inclusive culture, our nurturing ethos and our commitment to ensuring that all children thrive academically, socially and emotionally. We place the happiness, wellbeing and personal development of every child at the forefront of our work because we know that happy children learn best.

The successful candidate will play a key strategic role within our leadership team, driving forward provision for pupils with Special Educational Needs and Disabilities, supporting staff development and strengthening partnerships with families and external agencies.

If you are passionate about inclusion, committed to achieving the very best outcomes for all pupils and eager to make a lasting difference within a caring and supportive school community, we would be delighted to hear from you.

Please join us for a school show round on Wednesday 21st October at 4pm

About Our School

Malpas Alport Endowed Primary School is a family-centred primary school situated in the beautiful village of Malpas in Cheshire West and Chester, close to the borders of Shropshire and Wales. We welcome children from a wide geographical area and benefit from strong partnerships with local families and communities.

The school provides education for children aged 2-11 years, including nursery provision, and enjoys close links with our feeder secondary school, Bishop Heber High School.

Our school vision, "**Excellence for Everyone**", reflects our commitment to ensuring that every child is valued and supported to achieve their full potential. High-quality, inclusive learning experiences are at the core of our curriculum, enabling children to learn through meaningful, hands-on experiences and communicate their learning in a variety of ways. We are about to embark on our assessment stage of Inclusion Quality Mark and work towards being a 'Strong' school for Inclusion in our next Ofsted inspection. [Last inspection November 2025: Inclusion EXP]

We are proud of our:

- Strong inclusive ethos
- Trauma informed approach to children and families
- Friendly and respectful pupils
- Dedicated and talented staff team
- Commitment to wellbeing and mental health
- High aspirations for all learners
- Strong family and community relationships
- Focus on safeguarding and building strong child mental wellbeing

Our Vision, Values, Ethos

Excellence for Everyone

Our Vision

At Malpas Alport Endowed Primary School, our vision is to create an environment where every child is inspired and empowered to reach their full potential. We are committed to fostering a culture where excellence is a standard for everyone, and continuous improvement is at the heart of our practice.

School Promises

We will be ready, respectful, and safe to ourselves and each other.

Our Aims

At Malpas Alport Endowed Primary School, we are committed to:

- Foster an excitement in learning by equipping children with the skills, knowledge, and confidence to succeed academically, socially, and emotionally; demonstrating the courage to take risks in learning, stand up for beliefs and celebrate mistakes as an opportunity to grow.

Excellence for Everyone

- Provide a high-quality, inclusive curriculum that equips all learners with the ambition to continually improve their personal best and contribute to the community where we live and thrive
- Ensure a safe, nurturing environment where safeguarding is our priority and children know how to stay safe, feel respected and supported.
- Build a culture of excellence, where every member of the school community is motivated to strive for their best, celebrate success, respond positively to feedback, and continuously improve.
- Promote strong partnerships with families and the wider community, encouraging collaboration in each child's education and wellbeing.
- Champion equality and diversity, preparing our pupils to become responsible and compassionate, and value the importance of respect and fairness, with the strength and confidence to stand up for their beliefs and the equity of others.
- Develop children as social engineers who can discuss, debate, collaborate, stand up for their beliefs, campaign, give back, with a strong sense of who they are, and justice for themselves and others.
- Ensure effective governance that supports the school's continuous development and upholds the highest standards of education.

Our Values

At Malpas Alport Endowed Primary School, our values guide everything we do:

- Excellence: We set high expectations for everyone and provide the support and opportunities to achieve them, both academically and personally. Every child and staff member is encouraged to strive for their best and take pride in their achievements.
- Respect: We treat everyone with kindness and dignity, celebrating the diversity of our school community. We understand and respect the rights and feelings of others, fostering a caring and inclusive culture.
- Responsibility: We encourage children to make thoughtful decisions and take responsibility for their actions, understanding the importance of honesty and integrity in all aspects of life.
- Self-Belief: We nurture self-confidence and resilience, helping children believe in their abilities, take on new challenges, and grow from their experiences.
- Kindness: We foster a compassionate environment, where empathy and understanding are at the heart of our interactions. We support one another and build a community of care and cooperation.
- Courage: We instil in our children the courage to face challenges head-on, advocate for themselves and others, and embrace new experiences with confidence.
- Ambition: We inspire our students to set high goals for themselves academically and personally, fostering an ambition that drives them toward success.
- Continuous Improvement: We are committed to the ongoing development of all members of our school community. Through reflection, innovation, and collaboration, we strive to enhance the educational experience for every child.

Our Ethos

The ethos of Malpas Alport Endowed Primary School is built on a foundation of respect, kindness, and a commitment to excellence. We are dedicated to providing:

- A stimulating and supportive learning environment where all children are encouraged to take risks, stand up for their beliefs, develop resilience, and achieve their personal goals, in an ever-changing world.

- A culture of safeguarding, where every child deserves a champion, adults who never give up on them, help to develop their safety, wellbeing, and mental health, and create a secure and supportive school community.
- High standards of teaching where staff are empowered to continually improve, respond positively to feedback, and deliver the best education possible, ensuring that all children can succeed.
- Strong relationships with families and the wider community, where partnership and collaboration thrive.
- An environment of reflection and continuous improvement, where we are always seeking ways to enhance our practice and make our school the best it can be for every learner.

The Role

The SENDCo and Inclusion Lead will be a strategic leader responsible for overseeing SEND provision and promoting inclusive practice across the school.

Key responsibilities include:

- Leading the strategic development of SEND and inclusion.
- Ensuring compliance with the SEND Code of Practice.
- Monitoring and evaluating SEND provision and intervention impact.
- Coordinating EHCP reviews and statutory processes.
- Evaluate whether funding is being used effectively, and suggest changes to make use of funding more effective
- Maintain an accurate SEND register and provision map
- Supporting teachers to deliver high-quality adaptive teaching.
- Analysing attainment, progress and attendance data.
- Working closely with families and carers.
- Contribute to school self-evaluation, particularly with respect to provision for pupils with SEN and/or a disability
- Liaising with external agencies and professionals.
- Delivering training and coaching for staff.
- Contributing to whole-school improvement planning.
- Ensuring every child receives the support they need to flourish
- Ensure that if the pupil transfers to another school, all relevant information is conveyed to that school, and support a smooth transition for the pupil
- Promote the pupil's inclusion in the school community and access to the curriculum, facilities and extra-curricular activities
- Work with the designated teacher for looked-after children (LAC), where a looked-after pupil has SEN and/or a disability
- Line manage the staff member responsible for Pupil premium
- Lead and manage teaching assistants (TAs) working with pupils with SEN and/or a disability
- Lead staff appraisals and produce appraisal reports
- Report to governors on the provision of SEND and Inclusion, funding and academic data analysis.

The Person We Are Looking For

We are seeking an individual who:

Essential

- Is a qualified teacher with successful teaching experience.
- Holds the National Award for SEN Coordination (NASENCO)
- Has experience of working with children with a wide range of additional needs.
- Understands current SEND legislation and statutory responsibilities.
- Has experience of coordinating provision and interventions.
- Can analyse data and use it to drive improvement.
- Builds strong relationships with children, families and staff.
- Demonstrates excellent communication and organisational skills.
- Has high expectations for all pupils.
- Shares our commitment to inclusion, safeguarding and pupil wellbeing.

Desirable

- Experience of strategic leadership.
- Experience of managing support staff.
- Knowledge of current approaches to neurodiversity and inclusion.
- Experience of working with external agencies and local authority services.
- Experience leading provision for disadvantaged pupils.

Why Join Malpas Alport Endowed Primary School?

We can offer:

- Enthusiastic, kind and motivated children.
- A welcoming and supportive school community.
- Dedicated and talented staff who work collaboratively.
- Strong leadership and governance.
- Opportunities for professional growth and leadership development.
- A culture that prioritises wellbeing.
- The chance to shape and further develop inclusive practice across the school.
- A genuine commitment to ensuring every child succeeds.

Safeguarding

Malpas Alport Endowed Primary School is committed to safeguarding and promoting the welfare of children and young people. We expect all staff and volunteers to share this commitment.

The successful applicant will be required to undertake:

- Enhanced DBS clearance.
- Online checks.
- Verification of qualifications.
- Satisfactory references.
- Identity and right-to-work checks.
- Medical

All recruitment procedures are conducted in accordance with Keeping Children Safe in Education 2026 requirements.

How to Apply

Visits to the school are warmly encouraged.

Application is via the CWAC recruitment website

Malpas Alport Endowed Primary School

Chester Road

Malpas

Cheshire

SY14 8PY

Tel: 01244 268600

Email: head@malpasalportpri.cheshire.sch.uk