



SENDCo and Inclusion Lead

Person specification

CRITERIA	QUALITIES
Qualifications and training	• Qualified teacher status • NASENCo or holds the NPQ for SENCOs • Degree •
Experience	• Teaching experience minimum 5 years • Experience of working at a whole-school level • Experience of working with children with a range of SEND • Involvement in self-evaluation and development planning • Experience of conducting training/leading INSET • Experience of holding annual reviews and submitting referral and EHCP paperwork • Experience as a SENDCo, Inclusion Lead or member of a leadership team.
Skills and knowledge	• Sound knowledge of the SEND Code of Practice and White Paper • Understanding of what makes 'quality first' teaching, and of effective intervention strategies • Ability to plan and evaluate interventions • Data analysis skills and the ability to use data to inform provision planning • Effective communication and interpersonal skills • Ability to build effective working relationships • Ability to influence and negotiate • Good record-keeping skills • Ability to lead teaching assistants and evaluate inclusive practice.
Personal qualities	• Commitment to getting the best outcomes for pupils and promoting the ethos and values of the school • Commitment to equal opportunities and securing good outcomes for pupils with SEN and/or a disability • Ability to work under pressure and prioritise effectively • Commitment to maintaining confidentiality at all times • Commitment to safeguarding and equality

Notes:

This job description may be amended at any time in consultation with the postholder.

If you don't have all of the experience listed above, but are interested in applying, contact head@malpasalportpri.cheshire.sch.uk